



**H**appiness  
**E**steem  
**A**chievement  
**R**esponsibility and  
**R**espect  
**T**ruth  
**S**pirituality and Service

# Hilltop Infant School

Hill Avenue, Wickford, Essex, SS11 8LT  
Email: [hilltopinf.admin@heartsacademy.uk](mailto:hilltopinf.admin@heartsacademy.uk)  
Website: <http://hearts-hilltopinf.uk>  
Tel: 01268 762531

Head of School: Mr D Chapman



9<sup>th</sup> May 2018

Dear Parents and Carers,

## Changes to Data Protection Law

You may be aware from May, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure that we remain compliant.

One of the changes we are currently making is to our privacy notice. This will be added to our website shortly and a paper copy sent home.

As part of our work to comply with GDPR, we are also re-seeking consent for using photographs or videos of your child on our website, internal displays or other school materials. We have enclosed a form and would appreciate it if you complete and return to the school office by **Friday 11<sup>th</sup> May 2018**. The information in this form will be used throughout your child's time at school. You may withdraw your consent at any time by contacting the school.

If you have any questions about how GDPR affect you, or how our school is preparing please let the school office know and we will arrange for someone to contact you.

Kind regards,

Mr D Chapman