



Happiness
Esteem
Achievement
Responsibility and
Respect
Truth
Spirituality and Service

Hilltop Infant School

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Website: <http://hearts-hilltopinf.uk>

Tel: 01268 762531

Headteacher: Mrs Karen Mackenzie



12th October 2017

Dear Parents/Carers of ,

Parents' Consultations - Online Appointment Booking

I would like to invite you to attend a Parent Consultation on 30th October or 1st November 2017.

Appointments can be made from 16th October 2017 at 20:00 and will close on 26th October 2017 at 20:00. Should you wish to make any changes after this date please contact the school office.

Where parents do not live together it is very helpful for children if parents are able to discuss timings of the consultations and come along together. It is in the best interests of a child if both parents are able to come but we do understand if this is not possible. Please contact the school office if you have any problems.

These meetings are intended for adults only and children must not attend. If you are not able to arrange childcare please speak to the school office and Mrs Mackenzie will try to make alternative arrangements.

Please visit our website at <http://hearts-hilltopinf.uk> to book your appointments. Please click on the booking link on the front screen under the school notice section and login using the information on the attached card. **Please keep these log-in details safe as you will need these throughout your child's time at Hilltop Infant School.**

If you do not have access to the internet or experience any problems, please contact the school office who will be happy to add appointments on your behalf. Don't forget to contact us before the half-term break with any queries.

Yours sincerely

Karen Mackenzie